



INDIRA GANDHI NATIONAL OPEN UNIVERSITY  
REGIONAL CENTRE - PUNE  
First Floor, MSFC Building, 270, Senapati Bapat Road, Pune – 411 016  
Ph: 020-25671867. E-mail: rcpune@ignou.ac.in



**Dr. Masood Parveez**  
**Senior Regional Director**

IG/RC16/29<sup>th</sup> Convocation/2016  
Dt.16/03/2016  
**By Speed Post**

Dear Learner,

Heartiest congratulations to you on completing the University Programme in the Term End Examination; December - 2014 / June - 2015. You are eligible for award of Degree/Diploma Certificate at 29<sup>th</sup> Convocation likely to be held in April, 2016.

Please register for obtaining the degree / diploma certificate by submitting the enclosed prescribed application form or submit the form online. Link / URL for the same will be made available at the University's website [www.ignou.ac.in](http://www.ignou.ac.in).

You may attend the convocation to be organized by Regional Centre, Pune and collect the certificate.

The fee to obtain the Degree / Diploma certificate is Rs.400/- per certificate\* to be paid online, if you are registering online. If you wish to apply offline in the prescribed application form, the prescribed fee is to be paid by means of a Demand Draft drawn in favour of 'IGNOU', payable at 'PUNE'.

Your prescribed application form duly filled in all respects along with the requisite fee must reach the following address, latest by 4<sup>th</sup> April, 2016:-

To,  
**The Regional Director,  
IGNOU Regional Centre,  
First Floor, MSFC Building,  
270, Senapati Bapat Road,  
PUNE - 411 016**

If you are unable to attend the Convocation, your certificate will be sent to you by registered/speed post.

The exact date of Convocation, Venue & other details in this regard will be communicated to you in due course.

Wish you all the best for a bright future.

Yours sincerely,

  
(Regional Director)

Encl: As above

**\*PS: Students of MBA, MCA, M.COM, BTCM, BNS, etc. are required to remit registration fee @ Rs.400/- per certificate (like Diplomas, PG-Diplomas / Degrees as prescribed in the Programme). Students have to take all the certificates if they have qualified for more than one module of the Programme.**